



AIAL New Access Control System FAQ

- The current Honeywell system will be replaced by a new CEM system.



Q. How to I tell the new system from the old one?

A. The new reader is quite different in appearance with a key pad and an LCD screen and is blue / grey in colour



Q. How will I know when the new system is operational?

A. The new system will be set up alongside the old one but with a “not in use” sticker across it. After the switchover this will be removed and placed over the old reader until it is taken off the wall.

Q. When will the change occur?

A. The Domestic terminal will be first in November and December. The International and all other readers will follow next year.

Q. Will I need a different access card to operate the new system?

A. Yes, the new system works on a different and more complex technology that provides a greater security capability.

Q. Where do I place my card to ensure it is read?

A. Present your card close to the LCD screen. You will hear the reader respond when card has been read. Check LCD message for prompt.

Q. Why does the reader have a keypad?



A. It is an option with this system to have both a pin number and a swipe to open a door. Maybe used in future CAA security protocol.

Q. Does the change mean that I have to get a new Identity card?

A. Current Airport Identity Cards (AIC's) will remain valid up until their printed expiry date. This means you will carry two (or possibly more) cards for a period of time - your existing Airport Identity Card and also a CEM access card for the new access card readers.

Q. What happens when My Airport Access card Expires?

A. When your existing AIC reaches its expiration date, it MUST be returned to AVSEC in order to get your new AIC printed on a new CEM card. You will still need to go to the Airport Operations building to get your access loaded onto your new card after that.

If you get a new or replacement AIC after the CEM system becomes operational, you will receive it on a CEM card, and may be given a temporary Honeywell card to use until that system is totally phased out.

Q. How do I get access on the new system if my current identity card continues forward?

A. You will be issued a second card that will operate the new system.

Q. Where will my second card come from?

A. Airport Operations have set up a temporary office in the Domestic Terminal where these cards are being prepared. Instructions on how to get yours will be issued by your manager, and either your employer or the Airport will issue this card to you

Q. How will I access the old system if my identity and access card is replaced before the old system is removed?

A. When your access card expires it must be renewed as above. At that time Airport Operations will require you to return your second card with CEM access and will issue you with a temporary Honeywell card. This will occur when you go to get your access loaded as normal.

Q. How will this two card arrangement impact on the issue of new cards?

A. It will have no impact on the issue of Airport Identity cards as above.

Q. How will I know which card operates which reader?

A. The two cards operate on different technology and if you carry them together with your Airport Access card on top (as required by AVSEC), you can badge the reader with the two cards together and the reader will recognise the appropriate card.

Q. Why do I have to have a holder for the new cards?

A. The new cards are a more advanced technology and have a chip and a large aerial in them. They need to be protected from damage. They cannot be punched as is custom and practice for many.

Q. What happens if I damage or punch a hole in my card?



A. You may damage the aerial or other technical bits in the card and as a result it will not work.

Q. Will I still get access to the doors I need on the new system?

A. Yes you should but remember a great volume of data has been transferred and some simplification has been done to access levels. In the unlikely event of a problem you should initially contact your manager. All requests to change what has been loaded must be made through your manager

Q. What do I do if I cannot access a reader I could previously?

A. The LCD screen will show a message to indicate why the door has not opened for your card. Advise your manager of the message and they will tell you what to do.

Q. What do I do if my card does not work?

A. The LCD screen will show a message to indicate why the door has not opened for your card. Advise your manager of the message and he will tell you what to do.

Q. What help arrangements will be put in place whilst we are getting used to the system?

A. Airport Operations will have a special office in place to manage issues arising throughout this changeover. However your first reference should be to your manager.

Q. Will I notice any difference in operation of the doors?

A. None really as long as you follow the rules on access to areas. These rules have not changed at this point.

AVSEC ASK US TO REMIND YOU

- Caution: All airport workers need to remain vigilant in the control and correct use of their AIC and access. Allowing "tailgating" or another person to use your card could have serious repercussions for your job.
- Caution: Access cards that are not your proper Airport Identity Card do not replace it, or allow you to enter airside without your AIC correctly displayed.

CEM Reader Information:



Reader Message Response



Present Card



"Access Granted" You can open door



"Cont Mangr" Contact your department manager.

You may not have access to this door.





“CLOSE DOOR !!” Door is open & in Alarm – Buzzer active. Close the door.



“Not in System” Card has not been validated – contact your department manager.