

Matters Arising from ANCCG Meeting on 10 June 2024

	Ongoing Matters Arising	Meeting	Action By	Due Date	Status
1	AIAL will undertake to place the Glossary document and the Legal “How To” Guide into the formal company document control system, to preserve it and its history as a “living document” going forwards, thus becoming subject to regular formal content reviews.	10/06/24	Steve H J Lo	09/12/24	Steve H and J Lo to work together on this.
2	David Wong and Jeremy Lo to draft a Terms of Reference review memo for Local Boards to be circulated with a deadline by which Boards’ feedback must be received by AIAL.	10/06/24	David W J Lo Mark L	09/09/24	See agenda item 7.
4	Mark Allen and Bruce Kendall to discuss the heightened noise sensitivity issue and report back to a subsequent meeting if they see fit.	10/06/24	Mark A Bruce K	09/09/24	Mark and Bruce to report back to the ANCCG in Agenda item 13.
5	MDA and Auckland Airport to liaise and report back to the Group on Flatbush noise levels.	10/06/24	MDA AIAL	09/09/24	See agenda item 9.
6	Airways and Auckland Airport to reassess the issue of late night/early morning central city overflights and report back to the Group.	11/03/24 10/06/24	AIAL Airways	09/09/24	See agenda item 11.

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7	Airways and AIAL to discuss the removal of restriction for large aircraft to fly on the standard route.	10/06/24	AIAL Airways	09/09/24	See Agenda item 12.
8	Provide an update on Chair recruitment process.	11/03/24 10/06/24	AIAL	09/09/24	Completed. See Agenda item 2.
9	Auckland Airport to look into the possibility of surveying past complainers on the usability of the system, and report back to the Group.	11/03/24 10/06/24	J Lo	09/09/24	The Customer Service team have recommended that AIAL does an internal review of the noise complaint process and set a periodic review period in the Work Plan.
10	Community Engagement Portal (CASPER Noise Lab or equivalent) budget bid FY26	10/06/24	J Lo K Higgs	10/03/25	Update ANCCG on work to advance / progress a FY26 budget bid.
11	Draft 2023 Financial Year Annual Noise Management Report - include in the standard process, noise monitoring audits from a sample of houses post NMP installations.	11/09/23	J Lo A Marshall	11/12/24	Five NMP were installed in FY23. No NMP have been installed this financial year to date, however, post-installation noise monitoring audit reports from a sample of houses will be obtained for the 2023/2024 installations.
12	After one year, review effects arising from the Dec 2023 changes made in relation to the CASPER Noise Complaint System and revisit addition of a secondary cause of complaint.	11/09/23 11/12/23	J Lo	09/12/24	Background In December 2023, CASPER implemented two key updates in response to ANCCG feedback. Firstly, three additional categories were incorporated into the primary reasons list for noise complaints ('Too frequent', 'Vibration' and 'Ground noise'). Secondly, CASPER advised users to open the Flight Tracker and Noise Complaint Form in Google Chrome and activate the translation plugin to facilitate complainants use of languages other than English including Te Reo Māori.

Completed since previous meeting

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1	MDA and Auckland Airport to liaise and report back to the Group on identifying decibel levels corresponding to specific complaints originating from areas close to noise monitor locations.	11/03/24	J Lo MDA	10/06/24	MDA provided an update as part of Agenda item 9.
2	MDA and Auckland Airport to liaise and report back to the Group on sensitivity test modelling for wind-direction/ climate variations.	11/03/24	J Lo/ K Higgs A Marshall MDA	10/06/24	Completed as part of Agenda item 9.
3	Auckland Airport to discuss the possibility of a covenant video/online presentation with Russell McVeagh and report back to the Group.	11/03/24	J Lo A Marshall	10/06/24	Completed as part of Agenda item 8.
4	Investigate CASPER Noise Lab proposal and provide advice on Auckland Airport's assessment of its viability.	11/09/23 11/12/23	J Lo K Higgs	10/06/24	Completed as part of Agenda item 5 – Budget for CASPER Noise Lab proposal was not approved for the AIAL FY25 budget.
5	Meetings with Ōrākei and Waitākere Ranges Local Boards.	11/03/24	AIAL	10/06/24	Completed as part of Agenda item 5 - Verbal update and pre-circulated memo.