

Matters Arising from ANCCG Meeting on 03 September 2024

	Ongoing Matters Arising	Meeting	Action By	Due Date	Status
1	Auckland Airport to publish these Minutes to the website as “unconfirmed Minutes” after the Group’s one-month review period, and to do the same for all future meetings.	03/09/24 09/12/24 10/03/24	J Lo	07/10/24	Completed.
2	Auckland Airport to look into the possibility of surveying past complainers on the usability of the system, and report back to the Group. Jeremy Lo and Helen Futter discuss the proposed AIAL internal review off-line for her understanding of the process, and anything of note to be recorded in the Matters Arising paper.	11/03/24 10/06/24 03/09/24	J Lo Helen F	09/12/24	See Agenda Item 5.
3	Auckland Airport to create a Conflicts of Interest Register and ensure it is an Agenda item for all future meetings.	03/09/24	J Lo	09/12/24	Conflicts of Interest Register created. Some members have not declared their conflicts.
4	AIAL and Auckland Council to draft a Terms of Reference for members to provide feedback	10/06/24	David W J Lo Mark L	09/12/24	See Agenda Item 8.

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5	Auckland Airport will organise a group discussion to generate ideas about ways to increase the uptake of noise mitigation package offers. Group Members and non-Members will be invited.	03/09/24	Mark L Helen F	09/12/24	See Agenda Item 10.
6	Auckland Airport (Jeremy Lo) to ask CASPER about including better instructions in the complaints system about available translations and the mechanism, and report back to the Group.	03/09/24	CASPER	09/12/24	Completed. CASPER has added instructions on the 'Welcome' pop up window of the Flight tracker.
7	Auckland Airport (Ben Levesque) to consider communicating the translation tools to the public to highlight their availability.	03/09/24	Ben L J Lo	10/03/24	See Agenda Item 5.
8	Auckland Airport (Jeremy Lo) to explore adding a link to the complaints system to the Council website and update the Group at the next meeting.	03/09/24	J Lo	09/12/24	Completed. Auckland Council will update their 'Complain about noise' webpage to include the link to Auckland Airport's Noise Complaint webpage.
9	Airways and Auckland Airport to reassess the issue of late night/early morning central city overflights and report back to the Group.	11/03/24 10/06/24 03/09/24	Airways	10/03/25	Chart circulated in the December meeting pack. It would be published in February 2025 world-wide publication cycle and confirmed in the 10 March meeting.

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10	Auckland Airport to draft a process for the appointment of a member to the Auckland Airport Community Trust in consultation with Tauanu'u Nick Bakulich.	03/09/24	J Lo Nick B	09/12/24	See Agenda Item 12.
11	AIAL will undertake to place the Glossary document and the Legal "How To" Guide into the formal company document control system, to preserve it and its history as a "living document" going forwards, thus becoming subject to regular formal content reviews.	10/06/24	Steve H J Lo	20/12/24	Steve H and J Lo to work together on this.
12	Community Engagement Portal (CASPER Noise Lab or equivalent) budget bid FY26	10/06/24	J Lo K Higgs	10/03/25	Update ANCCG on work to advance / progress a FY26 budget bid.
13	Draft 2023 Financial Year Annual Noise Management Report - include in the standard process, noise monitoring audits from a sample of houses post NMP installations.	11/09/23	J Lo A Marshall	11/12/24	See Agenda Item 10.
14	After one year, review effects arising from the Dec 2023 changes made in relation to the CASPER Noise Complaint System and revisit addition of a secondary cause of complaint.	11/09/23 11/12/23	J Lo	09/12/24	See Agenda Item 11

Completed since previous meeting

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1	Airways and AIAL to discuss the removal of restriction for large aircraft to fly on the standard route.	10/06/24	AIAL Airways	09/09/24	Completed. Email to Airways sent on 25 th September 2024.